

Scargill Primary School
 Mungo Park Road, Rainham,
 RM13 7PL
 info@childcarepwc.co.uk
 www.childcare-pwc.co.uk



Scargill
 Early-bird & Lionfish Settings
 Newsletter Spring Term 1 of 2



January - February 2021

On behalf of all the staff at Parklanes Wykeham Childcare Ltd we would like to wish you all a very Merry Christmas and a Happy New Year. Have a wonderful break and look we look forward to working in partnership with you and your child/ren throughout their sessions with us.

This will be a 6 week term -

We will be returning on **Tuesday 5th January 2021 from 7.30am** & finishing on **Friday 12th February 2021** for the Half Term break.

Afterschool timetable to be confirmed a start date

Save The Numbers!



If your child/ren are unwell OR will not be attending. **Please call...**

Setting: 07868 590460

Between the hours 7.30am – 9.00am
 & 3.00pm - 6.00pm

This number will get you straight through to the setting directly to answer any queries you may have or report an absence. Or call-

Bev: 07752 546910

Andy: 07763 412496

Covid-19 Procedures

Parklanes Wykeham Childcare are working closely with current Government Guidelines and Scargill policies and procedures regarding the in house childcare services we provide in partnership. At present parents will not be allowed within the school. A member of staff will meet & greet you and your child/ren & sign in/out your child within the setting.

Please use the provided intercom outside the school gate for access.

Could Parents/Carers please keep to Social Distancing Rules

If you have any questions please email info@childcarepwc.co.uk or contact Andy/Bev.

Thank you for your co-operation and please stay safe!



Like us on our Facebook Page:

'Parklanes Wykeham Childcare Ltd' @parklaneswykeham'

Remember!

BREAKFAST & AFTER SCHOOL CLUBS.

7.30am - 9.00am	Breakfast Club	£5.50
3.00pm - 6.00pm	After School Club (Start date TBC)	£13.00
7.30am - 9.00am	AD-HOC Session Breakfast Club	£7.00
3.00pm - 6.00pm	AD-HOC Session After School Club	£15.00

We operate a 39 week per year timetable in line with the local Primary Schools. Please be aware of school inset days and polling days.

A Waiting list is in operation – A change of days or extra days would need to be agreed with Management and only if a place is available.

Attendance - If your child will not be attending their contracted After School Club Session for any reason at all it is important that you contact Bev or Andy and let them know as soon as possible, so our Staff are not wasting valuable time looking for them.

Please Note: The fees letter will have to be brought in and signed by a manager when fees are paid in order to obtain a receipt and please ensure all BACS payments inc your Childs name as a reference.

All fees are to be paid in full by the end of the second week the latest Friday 29th January 2021. A **10% LATE charge** will be added to all late payments after this date unless agreed by Senior Management. If fees are not paid or are continuously late, this could result in your child losing their place within the setting. If you require more details, or a payment plan to spread costs, please speak to a member of management. All outstanding balances to be cleared by the end of each term

Designated Safeguarding Leads & Staff Members

Mrs Beverley Nicholls – Director / Lead DSL

Mr Andrew Nicholls – Director / Deputy DSL

Teresa - Senior Manager (DSL)

Staff: Melissa Ennis, Sandra Waites, Lesley Fassenfelt.



Data: Due to new legislation concerning data Parklanes Wykeham Childcare Ltd is registered with the Information Commissioner's Office (ICO) and compliant with current General Data Protection Regulation 2018 (GDPR)



Safeguarding Important Information

PASSWORDS all parents and carers upon registering should be aware they have a Password to release their child/ren from the end of our session. Please also remember to sign out your child!

Important Dates/ Festivals & Celebrations

INSET DAY	04/01/2021
First Day Back	05/01/2021
Last Day of Term	12/02/2021
Breaking Up on:	Friday 18th December 2020
Returning on:	Tuesday 5th January 2021

Topics

Planning, Topics and Themes!

Activities are planned through the children's interest and ideas every term. This works by the Staff sitting down at the end of each term asking what theme they would like to do and write down all activity ideas this is linked with our After School planning. An activity is taking place every week where the children have a choice to sit down with a staff member and carry the activity out. We have also introduced the children to evaluate their own planning at the end of each week and they have requested a Film Night which is arranged for a different night each week (Film Age Appropriate)

- Week 1: Astronaut**
- Week 2: Space Ship**
- Week 3: Solar system mobile**
- Week 4: Moon biscuits**
- Week 5: Junk Modelling**
- Week 6: Free Play**

Please Note* After School Clubs

In agreement with Scargill Infant-Primary School and for Safeguarding concerns, Parklanes Wykeham Childcare will not collect the children from any other clubs. The children would need to be brought back to Afterschool Club by people running these clubs within the school.

School Disco's

Medication

We work very closely with Scargill Infants/Juniors school with any child that may need medication while on school grounds. We have had a meeting with the head and a decision was made that **ALL** medicine will be stored in the school office and marked clearly with the child's name as St Augustine's School Policy – if a child requires medication please fill out a form for our records for medication to be administered.

Snack Menu:

Children will now be planning their own food menu and be prepared in making their own snacks!

We have a variety of Healthy, nutritional and low in sugar foods.

****** ALL allergies and dietary needs are taken into account. Parents Please advise of any changes.******

Reminders

Breakfast Club

Please be reminded that Breakfast

STOPS! @ 8.15am

Please
Ensure you have collected your child
by 6.00pm.

Late Collection Charge.

You will be issued a late charge of £5 for every 5minutes you are late.



IMPORTANT!

Mobile Phones

DO NOT USE anywhere on the premises.

Labelling

Please label children's belongings for easier allocation of property.

Passwords!

All Parents/Carers upon registering should be aware that they have a password to release their child/ren from our care at the end of a session. If you have forgotten or require changing your password, please let us know. If someone else is collecting your child please ring beforehand, they will be asked for the password .

PWC operate an 'Open Door Policy'

Please be reminded that PWC Operate an Open-Door Policy and are here to work in partnership with all.
If you have any issues or are not happy with a current event, please speak to a member of the management team.

Thank You