



January - February 2021



The Forest Row centre, Lodge
lane, Collier Row, Romford
RM5 2LD
info@childcarepwc.co.uk
www.childcare-pwc.co.uk

On behalf of Parklanes Wykeham Childcare Ltd, we would all like to wish you a wonderful Christmas break. Thank you all, for your continuous support throughout these tough times of Covid-19. We look forward to working in partnership with you and your children throughout their sessions with us.

This will be a 6 week term -

Returning on **Monday 4th January 2021 from 9.30am**
& finishing on **Friday 12th February 2021** for the Christmas break.

Save The Number!

If your child/ren are unwell
OR will not be attending
Nursery.



Please call us on:
07754 064665

You may use this number for any
other queries you have.

Bev: 07752 546910
Andy: 07763 412496

Reminders!

Morning Session starts at 9.30am

with a prompt pick up at 12.30pm

All Day Session: 9.30am - 2.30pm (5 Hours)

***** **Late Collection Fee** *****

There will now be a fee for late collections. You will be issued with a late charge of **£5.00** for every **15 minutes** late.

Please Note:

The Fees letter will have to be brought in and signed by a Manager, when fees are paid in order to obtain a receipt. **Please** ensure all BACS payments include your Childs name as a reference. All fees are to be paid in full by the end of the second, the latest date being **Friday 29th January 2021.**

A **10% LATE charge** will be added to all late payments after this date unless agreed with Senior Management.

Designated Safeguarding Leads

Mrs Beverley Nicholls – Director / Lead DSL
Mr Andrew Nicholls – Director / Deputy DSL
Teresa - Senior Manager /DSL
Amanda - Manager /DSL

Clare D - Deputy Manager /DSL
Dawn F - DSL, Louise R - SENDCo

Key Contacts:

Teresa Patrick: Senior Manager
Amanda Went: Manager
Clare Davy: Deputy Manager
Louise Ridington: SENDCo

Can you let us know if you have changed your:

- **Home Phone Number**
- **Mobile Phone Number**
- **Or you have changed your address**

Covid-19 Procedures

Parklanes Wykeham Childcare are working closely with current Government Guidelines and local authority policies and procedures regarding childcare services we provide. At present parents will not be allowed within the setting. A member of staff will meet & greet you at the entrance, and your child/ren & sign in/out your child within the setting.

Please use the provided Outside garden area for access & collection.

Wearing of face masks when coming onto the grounds of the setting or speaking to our staff is mandatory.

Could Parents/Carers please keep to Social Distancing Rules

If you have any questions please email
info@childcarepwc.co.uk
or contact Andy/Bev.

Thank you for your co-operation and please stay safe!

PWC offer 30 hours free childcare. To apply for 30 hours free childcare, you will need to...

Visit the registration page on Gov.UK website and complete the registration process. If you are eligible, you'll receive a code. Take your code to your childcare provider. Parents need to re-validate there 30hr code each term, if your child's code is **NOT** confirmed & re-validated by the parent/carer by the cut-off date, the short fall of fee's will be the responsibility of the parent/carer. Please inform PWC if your circumstances change in anyway. Thank you!





Please **Do Not** put treats like sweets, nuts, fizzy drinks, cheese strings, chocolate, peanut, or fruit strings in your child's packed lunch this includes:
PEANUT BUTTER OR NUTELLA



Dropping off & Picking Up

Children will access and will be collected from the outside garden area entrance at
12.30pm & 2.30pm

Not the centres main entrance.

Thank You to all the children who have taken part in fundraising this term for three good causes!!

1. Genes for Jeans
2. World Mental Health Day
3. Children In Need

Staff training

Nov 2020 - Preparing for Ofsted
Nov 2020 - Basic Safeguarding Awareness

Early years Pupil Premium

Sign up with your setting to get extra funding to support your child's learning

Early years Pupil Premium is additional funding for early years pre-school settings to improve the education they provide for disadvantaged 3-4-year olds including, but not restricted to, those adopted from care. The funding goes directly to registered early years providers that offer children the **free early education entitlement.** This extra funding will be spent to close the gap in attainment with training and resources to suit the requirements of the setting.

Polite Notice:

Please ensure that litter is placed in the bins provided on the grounds of the centre. Thank You.



Like us on our Facebook Page:
'PWC Ladybirds Butterfly Caterpillars'
[@parklaneswykehamdaycare](#)

Lunch and Snack:

Snack Covid-19

Following government guidelines Parents will now need to supply a small snack for their child attending ALL Day sessions.
i.e piece of fruit & crackers
Milk and water will be supplied by PWC.

Please **MARK** their name clearly on the lunch box, and ensure the lunch box is plastic and not a material one so we can Sanitise it. Thank-You!

Snack Covid-19

IMPORTANT! Late Charges!

Please ensure that you collect your child promptly. Any children collected after their designated collection time will be charged **£5.00 for every 15 minutes**

Important Dates/ Festivals & Celebrations

New Years Day 01/01/2021
First Day Back 04/01/2021

Parent/Carer Questionnaires

Please visit our website and take sometime to complete our questionnaire and tell us about your experiences, let us know how we are doing and how we can do better!!

This Term's Topic this term is 'Our Planet Earth'

Week 1 - Nature Walk
Week 2 - Powder paint planets
Week 3 - Recycling Sorting Activity
Week 4 - Alien Face Mask
Week 5 - Solar System
Week 6 - Light & Dark

Please ensure that you bring your child's
Two-Way Books to every session.

Parents/ Carers

Please ensure that you drive slowly & carefully when arriving & leaving the Setting!



Could all Parents please park in our marked bays in our car park