



November-December 2020



21 Barton Road
Hornchurch, Essex, RM12 4AA
info@childcarepwc.co.uk
www.childcare-pwc.co.uk

Save The Number!

If your child/ren are unwell
OR will not be attending
Nursery. **Please** call the
Office on:



01708 706959

You may use this number for any
other queries you have.

Bev: 07752 546910

Covid 19 Procedures

Parklanes Wykeham Childcare are working closely with current Government Guidelines and local authority policies and procedures regarding childcare services we provide. At present parents will not be allowed within the setting. A member of staff will meet & greet you at the entrance, and your child/ren & sign in/out your child within the setting.

Please use the provided intercom outside the school gate for access.

If you have any questions please email info@childcarepwc.co.uk or contact Andy/Bev.

Thank you for your co-operation and please stay safe!

The wearing of face masks when coming onto the grounds of the Setting or speaking to our staff is mandatory.

On behalf of all the staff at Parklanes Wykeham Childcare Ltd we would like to welcome you back after the Half Term break and welcome children and their families to our setting. We look forward to working in partnership with you and your child/ren throughout their sessions with us.

This will be a 7 week term -

Returning on **Monday 2nd November from 8.00am**
& finishing on

Friday 18th December 2020 at 6.00pm for the Christmas break.

Reminders

Morning Session starts at 8.45am too 11.45am. (3 Hours)

Afternoon Session starts at 11.45am too 2.45pm (3 hours)

FULL Day-care Session: 8.45am - 2.45pm (6 Hours)

All Day Session: 8.00am - 6.00pm (10 Hours)

******* Late Collection Fee *******

There will now be a fee for late collections. You will be issued with a late charge of **£5.00** for every **15 minutes** late.

Please Note:

The Fees letter will have to be brought in and signed by a Manager, when fees are paid in order to obtain a receipt. **Please** ensure all BACS payments include your Childs name as a reference. All fees are to be paid in full by the end of the second week, the latest date being **Friday 27th November 2020**.

A **10% LATE charge** will be added to all late payments after this date unless agreed with Senior Management.

Designated Safeguarding Leads

Mrs Beverley Nicholls – Director / Lead DSL

Mr Andrew Nicholls – Director / Deputy DSL

Teresa - Senior Manager (DSL)

Sarah Price - Deputy Manager (DSL)

Charley (Company Secretary DSL),

Lorraine F (DSL), Melissa S (DSL), Belinda H (DSL) Drenica (DSL)



PWC offer 30 hours free childcare. To apply for 30 hours free childcare, you will need to...

Visit the registration page on Gov.UK website and complete the registration process. If you are eligible, you'll receive a code. Take your code to your childcare provider. Parents need to re-validate there 30hr code each term, if your child's code is **NOT** confirmed & re-validated by the parent/carer by the cut-off date, the short fall of fee's will be the responsibility of the parent/carer. Please inform PWC if your circumstances change in anyway. Thank you!

Early years Pupil Premium

Sign up with your setting to get extra funding to support your child's learning

Early years Pupil Premium is additional funding for early years pre-school settings to improve the education they provide for disadvantaged 3-4-year olds including, but not restricted to, those adopted from care. The funding goes directly to registered early years providers that offer children the **free-early education entitlement**. This extra funding will be spent to close the gap in attainment with training and resources to suit the requirements of the setting.

LUNCH BOXES!

Please put your child's name clearly on their lunch box, and ensure the lunch box is plastic and not a material one so we can sanitise it.

Snack Covid-19

Following government guidelines Parents will now need to supply a small snack for their child attending **ALL** Day sessions. Please supply this in a small sandwich bag with their name clearly marked.



i.e piece of fruit & crackers

Milk and Water will be supplied by PWC

Important Dates/

Return to Day-care	02/11/2020
Fireworks Night	05/11/2020
Armistice Day	11/11/2020
Diwali	14/11/2020
St Andrew's Day	30/11/2020
Christmas Day	25/12/2020

Breaking up on: Friday 18th December 2020
Returning on: Monday 4th January 2021

This Term's Topics are:

- Week 1: Making a Poppy and Poppy Biscuits
- Week 2: Diwali Handprints
- Week 3: Tabitha's Magical Maths and 10 in a bed
- Week 4: Santa's Letters and Christmas Cards
- Week 5: Christmas Pudding Biscuits
- Week 6: Santa Christmas Tree Ornament
- Week 7: Christmas Jumper Week

Please ensure that you bring your child's **Two-Way Books** in on every session with us.



Like us on our Facebook Page:
'PWC Ladybirds Butterfly Caterpillars
@parklaneswykehamdaycare'

IMPORTANT!

Opening and Closing Procedures - Covid 19

All children will can now be dropped off by Parents
at the main entrance at
8.45am and 11.45am

Children to be collected by parent's
at the main entrance at
11.45am and 2.45pm

Due to safeguarding reasons, the only times we can
open the front door for the collection of children are:
8.45am, 11.45am and 2.45pm

We **cannot** accommodate collection for appointments
mid -sessions as this disrupts the learning of the children.

Photo Day @ Hornchurch Wednesday 4th November 2020

Sue from Imagination will be coming in to take
the children's photo

Please bring your child in wearing their uniform

If your child does not attend on this day
Please contact Teresa

01708 706959 or 077385 06600
For further details

PARKING....

Please remember that a Havering Borough PSPO in place
between the hours of 8.00am - 9.30am & 2.30pm - 4.00pm
around the School and nearby roads.
Please be courteous to those who live nearby when parking.

Staff CPD Training

Sept 2020 DSL Refreshers
Sept 2020 Safeguarding training
Oct 2020 DSL training
Oct 2020 Deaf Awareness course
Oct 2020 SENDco Introductory training
Oct 2020 The New Development Matters

Key Contacts

Teresa Patrick-Senior Manager SENDco
Sarah Price-Deputy Manager/SENDco
Taylor Dobson-SENDco