



# January–February 2021



21 Barton Road  
Hornchurch, Essex, RM12 4AA  
[info@childcarepwc.co.uk](mailto:info@childcarepwc.co.uk)  
[www.childcare-pwc.co.uk](http://www.childcare-pwc.co.uk)

## Save The Number!

If your child/ren are unwell OR will not be attending Nursery. **Please** call the Office on:



**01708 706959**

You may use this number for any other queries you have.

**Bev: 07752 546910**

## Covid 19 Procedures

Parklanes Wykeham Childcare are working closely with current Government Guidelines and local authority policies and procedures regarding childcare services we provide. At present parents will not be allowed within the setting. A member of staff will meet & greet you at the entrance, and your child/ren & sign in/out your child within the setting.

Please use the provided intercom outside the school gate for access.

**The wearing of face masks when coming onto the grounds of the Setting or speaking to our staff is mandatory.**

**Could Parents/Carers please keep to Social Distancing Rules.**

If you have any questions please email [info@childcarepwc.co.uk](mailto:info@childcarepwc.co.uk) or contact Andy/Bev.

Thank you for your co-operation and please stay safe!

On behalf of Parklanes Wykeham Childcare Ltd, we would all like to wish you a wonderful Christmas break. Thank you all, for your continuous support throughout these tough times of Covid-19. We look forward to working in partnership with you and your children throughout their sessions with us.

Last day of term will Friday 18th December 2020.

Returning on **Monday 4th January 2021 from 8.00am** & finishing on **Friday 12th February 2021 at 6.00pm** for the Half term break.  
**This will be a 6 week term**

## Reminders

**Morning Session starts at 8.45am too 11.45am. (3 Hours)**

**Afternoon Session starts at 11.45am too 2.45pm (3 hours)**

**FULL Day-care Session: 8.45am - 2.45pm (6 Hours)**

**All Day Session: 8.00am - 6.00pm (10 Hours)**

**\*\*\*\*\* Late Collection Fee \*\*\*\*\***

There will now be a fee for late collections. You will be issued with a late charge of **£5.00** for every **15 minutes** late.

**Please Note:**

The Fees letter will have to be brought in and signed by a Manager, when fees are paid in order to obtain a receipt. **Please** ensure all BACS payments include your Childs name as a reference. All fees are to be paid in full by the end of the second week, the latest date being **Friday 29th January 2021**.

A **10% LATE charge** will be added to all late payments after this date unless agreed with Senior Management.

## Designated Safeguarding Leads

**Mrs Beverley Nicholls – Director / Lead DSL**  
**Mr Andrew Nicholls – Director / Deputy DSL**  
**Teresa - Senior Manager (DSL)**

**Sarah Price - Deputy Manager (DSL)**  
**Charley (Company Secretary DSL), Lorraine F (DSL),**  
**Melissa S (DSL), Belinda H (DSL) and Drenica K (DSL)**



**PWC offer 30 hours free childcare. To apply for 30 hours free childcare, you will need to...**

Visit the registration page on Gov.UK website and complete the registration process. If you are eligible, you'll receive a code. Take your code to your childcare provider. Parents need to re-validate there 30hr code each term, if your child's code is **NOT** confirmed & re-validated by the parent/carer by the cut-off date, the short fall of fee's will be the responsibility of the parent/carer. Please inform PWC if your circumstances change in anyway. Thank you!

## Early years Pupil Premium

Sign up with your setting to get extra funding to support your child's learning

Early years Pupil Premium is additional funding for early years pre-school settings to improve the education they provide for disadvantaged 3-4-year olds including, but not restricted to, those adopted from care. The funding goes directly to registered early years providers that offer children the **free-early education entitlement**. This extra funding will be spent to close the gap in attainment with training and resources to suit the requirements of the setting.

### LUNCH BOXES!

Please put your child's name clearly on their lunch box, and ensure the lunch box is plastic and not a material one so we can sanitise it.

#### Snack Covid-19

Following government guidelines Parents will now need to supply a small snack for their child attending **ANY** sessions. Please supply this in a small sandwich bag with their name clearly marked.

i.e piece of fruit & crackers

Milk and Water will be supplied by PWC



## Important Dates

New Years Day 01/01/2021  
Return to Day-care 04/01/2021

### Parent/Carer Questionnaires

Please visit our website and take sometime to complete our questionnaire and tell us about your experiences, let us know how we are doing and how we can do better!!

This Term's Topic this term is  
'Our Planet Earth'

Week 1: Nature Walk  
Week 2: Powder paint planets  
Week 3: Recycling Sorting Activity  
Week 4: Alien Face Mask  
Week 5: Solar System  
Week 6: Night & Day, Light & Dark

Please ensure that you bring your child's **Two-Way Books** in on every session with us.



Like us on our Facebook Page:  
'PWC Ladybirds Butterfly Caterpillars  
@parklaneswykehamdaycare'

## IMPORTANT!

### Opening and Closing Procedures - Covid 19

All children will can now be dropped off by Parents  
at the main entrance at  
8.45am and 11.45am

Children to be collected by parent's  
at the main entrance at  
11.45am and 2.45pm

Due to safeguarding reasons, the only times we can open the front door for the collection of children are:  
8.45am, 11.45am and 2.45pm

We **cannot** accommodate collection for appointments mid -sessions as this disrupts the learning of the children.

Thank You to all the children who have taken part in fundraising this term for three good causes:

1. Genes for Jeans £14.00
2. 2 World Mental Health Day £14.00
3. Children In Need £45.90

Can you let us know if you have changed your:

- Home Phone Number
- Mobile phone number
- Or your have changed your address

## PARKING....

Please remember that a Havering Borough PSPO in place between the hours of **8.00am - 9.30am & 2.30pm - 4.00pm** around the School and nearby roads.  
Please be courteous to those who live nearby when parking.

## Staff CPD Training

*Well done to:*  
*Mandy & Drenica for completing their Level 3*  
*And Marsi for completing her Level 2*

Oct 20— Vision Impairment  
Nov 20—Making sense of Autism  
Nov 20—Preparing for Ofsted  
Nov 20—Sign posting to Trauma  
Nov 20—Basic Safeguarding Awareness